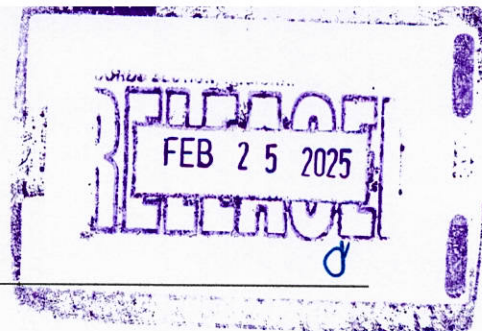




Republic of the Philippines
Department of Education
CARAGA REGION



FEB 24 2025

REGIONAL MEMORANDUM

No. **0196**, s. 2025

To: Schools Division Superintendents
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
FLEXIBLE LEARNING OPTIONS

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover Program Support Funds (PSF) for travel expenses of participants in the following activities:

- a. **Program, Projects and Activities of the top priority Alternative Delivery Mode (ADM) Implementing Schools** under OSEC 13-24-1005, dated March 13, 2024.
- b. **Workshop on the Revision and Finalization of the ADM Module for MATATAG (Grade 1, 4, and 7) Quarter 1** under OSEC-13-24-1005, dated March 13, 2024.

2. Attached for reference are the approved requests.

3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.

4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
02/12/2025



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



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Republic of the Philippines
Department of Education
CARAGA REGION

February 10, 2025

MARIA INES C. ASUNCION

Regional Director

DepEd-Caraga Regional Office

J.P. Rosales Ave., Butuan City

Madame:

In reference to the Department Memorandum DM-CT-2024-426 on the Workshop on the Revision and Finalization of the ADM Module for Matatag (Grades 1/4/7) Quarter 1 held on February 5-7, 2025 at Tanza Oasis Hotel and Resort, Cavite, the undersigned respectfully requests to download funds to the following Schools Division Offices to cover the traveling expenses of the participants :

Workshop on the Revision and Finalization of the ADM Module for Matatag (Grades 1/4/7) Quarter 1 to be held on February 5-7, 2025 at Tanza Oasis Hotel and Resort, Cavite		
Name of Participant	Schools Division Office	Amount
1.Lelani R. Abutay	Agusan del Sur	15,120.00
2.Randy A. Rudila	Siargao	15,120.00
3.Honey Grace L. Buyan	Agusan del Norte	15,120.00
4.Jerrybon L. Ternora	Agusan del Sur	15,120.00
5.Bennel Joy S. Vistal	Agusan del Sur	15,120.00
6.Mario C. Lozada Jr	Bislig City Division	15,120.00
Total		90,720.00

The amount in sum Php 90,720.00 from the Sub-Allotment Release Order (SARO) No. **OSEC-13-24-1005** which is intended to cover the travel expenses of the participants relative to the abovementioned activity. Attached in this request letter are the issuance and SARO for your reference.

Thank you.

Very truly yours,

LEOWENMAR A. CORVERA

EPS, CLMD

Noted by:

BERNABE L. LINOG

Chief ES, CLMD

Funds available:

ELAINE N. NAVARRO

OIC-Chief, Finance Division

Approved by:

MARIA INES C. ASUNCION

Regional Director

CLMD/lac

02/10/2025

Address: J.P. Rosales Avenue, Butuan City

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2025-01-01400

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Republic of the Philippines
Department of Education
CARAGA REGION

February 10, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd-Caraga Regional Office
J.P. Rosales Ave., Butuan City

Madame:

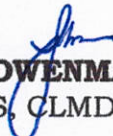
In reference to DM-CT-2024-030 regarding the Guidelines on the Utilization and Reporting of Program Support Funds for the Alternative Delivery Mode (ADM) for Fiscal Year 2024, the undersigned respectfully requests the allocation of funds to the following Schools Division Offices. This financial support is intended for the programs, projects, and activities of the top priority ADM Implementing Schools, as identified by their respective ADM focal persons across twelve (12) Schools Division Offices (SDOs) in Caraga Region, as follows:

Schools Division Office	Amount (in peso)
Agusan del Norte	282,000.00
Agusan del Sur	282,000.00
Bayugan	282,000.00
Bislig	282,000.00
Butuan	282,000.00
Cabadbaran	282,000.00
Dinagat	282,000.00
Surigao del Norte	282,000.00
Surigao del Sur	282,000.00
Surigao City	282,000.00
Siargao	282,000.00
Tandag	282,000.00
Total	3,384,000.00

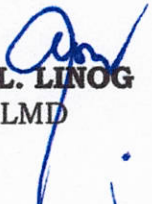
The amount in sum Php 3,384,000.00 is from the Sub-Allotment Release Order (SARO) No. OSEC-13-24-1005 which is intended to cover the travel expenses of the participants relative to the abovementioned activity. Attached in this request letter are the issuance and SARO for your reference.

Thank you.

Very truly yours,


LEOWENMAR A. CORVERA
EPS, CLMD

Noted by:


BERNABE L. LINO
Chief ES, CLMD

Approved by:


MARIA INES C. ASUNCION
Regional Director

CLMD/lac
02/10/2025

Funds available:


ELAINE N. NAVARRO
OIC-Chief, Finance Division



2025-02-02409

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