



December 4, 2018

MEMORANDUM

To: Schools Division Superintendents
This Region



**ORIENTATION OF REGIONAL TEAMS ON THEIR REGIONAL YEAR-END
PROGRAM IMPLEMENTATION REVIEW (PIR) OF THE IPEd PROGRAM**

1. Attached is the DepEd Memorandum DM-CI-2018-00483 dated November 29, 2018 regarding the conduct of the Orientation of Regional Teams on their Regional Year-end Program Implementation Review (PIR) of the IPEd Program on December 10-12, 2018 at Leyte.
2. The following identified Division IPEd Focal Persons shall participate in the said activity:
 1. JUNALINE J. MORES – ADN
 2. NOEL R. MONTON – Bayugan City
 3. DORES P. CLARO – Cabadbaran City
3. Travel expenses of the participants shall be charged against their respective Division IPEd PSF subject to the usual accounting and auditing rules and regulations.
4. For your appropriate action.


FRANCIS CESAR B. BRINGAS, CESO-V
OIC-Regional Director 

CLMD 10/emy
December 4, 2018



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Republic of the Philippines
Department of Education

DM-CI-2018 - 00483

MEMORANDUM

TO : **REGIONAL DIRECTORS OF REGIONS I, II, III, IV-A, MIMAROPA, V, VI, VII, VIII, IX, X, XI, XII, XIII, CAR**

REGIONAL SECRETARY OF DepEd - ARMM

FROM : 
LORNA DIG DINO
Undersecretary
Curriculum and Instruction

SUBJECT : **Orientation of Regional Teams on their Regional Year-end Program Implementation Review (PIR) of the IPed Program**

DATE : **November 29, 2018**

1. This refers to the conduct of the subject activity scheduled on December 10-12, 2018 at Leyte. The exact venue will follow.
2. This session shall serve as a mechanism for IPsEO, regional IPed Focal Persons, and participating division IPed Focal Persons to discuss policy and program directions, updates, and feedback on the implementation of the IPed Program.
3. As part of the progressive capacity building and technical assistance to regional and division focal persons in program management for effective performance of their specific mandates, this session shall also capacitate the regional PIR teams in conducting their respective year-end regional PIRs.
4. The Regional PIR Teams are requested to prepare the required information, and documents based on the list in Attachment 3 as pre-work for the activity. This is to ensure that the needed data and other information for the technical discussions are readily available.
5. The participants are requested to observe the following:
 - The following IPed Regional Focal Persons are expected to **arrive at the venue on December 8, 2018 (Saturday) in the afternoon** – first meal shall be dinner of the same day; last meal is breakfast of December 13, 2018 (Thursday)

- Elizabeth Ysulan, Region XIII IPed Focal Person
 - Arnold Montemayor, Region III IPed Focal Person; and,
 - James Pamittan, Region II IPed Focal Person.
- Other participants are expected to **arrive at the venue on the afternoon of December 9, 2018 (Sunday)** – first meal shall be dinner of the same day; last meal is breakfast of December 13, 2018 (Thursday)
 - In preparing your travel authority, please consider the required travel time to reach the venue to ensure that you **arrive on time for the start of the activity and leave the venue at the end of the Program**. It has been observed in past activities that some focal persons either arrive late and/or leave earlier than what is prescribed in the program.
 - Please refer to Attachments 1 and 2 for the Activity Matrix and List of Participating Regional and Division Offices, respectively. Please take note that only selected division IPed focal persons were identified. In the event that the IPed focal person cannot attend, please inform IPsEO immediately.
 - Participants are advised to bring their own laptop and extension cord for use during the report/data consolidation.
6. Travel expenses of the participants shall be charged to/reimbursed from their respective 2018 Regional and Division IPed Program Support Fund (PSF) or local funds, subject to the usual accounting and auditing rules and regulations.
 7. For DepEd-ARMM (IPed Focal) and participants from DepEd Central Office, travel expenses shall be charged to/reimbursed from the Implementation of FY 2018 Indigenous Peoples Education Program Funds.
 8. All who travel or render services during the conduct of the subject activity which may fall on weekends, holidays/special non-working holidays, are entitled to avail Compensatory Time Off (CTO) in accordance with the Civil Service Commission (CSC) and the Department of Budget (DBM) and Management Joint Circular No. 1, s. 2015 (3.2 and 4.8) entitled Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.
 9. For clarifications and confirmation of participants, please contact **Ms. Chatelaine M. Wansi** of the DepEd – Indigenous Peoples Education Office (IPsEO) at telephone numbers (02) 633-7212 (landline), 0907-901-8487 or 0945-863-3101(mobile) or email address ipseo@deped.gov.ph.
 10. For logistical concerns, particularly on how to reach the venue and food preference/restrictions, kindly get in touch with **Mr. Roque Vallejos** the Division of Leyte IPed Focal Person, at mobile number 0949-572-2540 or email address roquevallejos202@yahoo.com.
 11. For your appropriate action.

ACTIVITY DESIGN

**Orientation of Regional Teams on their Regional Year-end Program
Implementation Review on the IPed Program**

December 10-12, 2018/Leyte

Objectives:

1. Review the data sets to be consolidated and the progress monitoring tools to be used during the Regional Program Implementation Review (PIR)
2. Discuss M and E principles and concepts needed in laying the foundations of M and E across governance levels for the IPed Program
3. Consolidate the summit and congress statements and organize the identified concerns according to key processes of the department and by governance levels
4. Identify milestones and possible elements that can be included in the draft roadmap for the IPed Program based on national directions and the consolidated results of the summits and congresses
5. Discuss the process of formulating a regional roadmap in relation to the national roadmap

DAY	MAIN ACTIVITIES	EXPECTED OUTPUT
DAY 0 PM	Arrival	
DAY 1	PLENARY SESSION 1. Discussion of M and E principles 2. M and E across governance levels	Outcomes, outputs, activities and MOVs for the PMIS per governance level Program indicators per governance level
DAY 2	PLENARY SESSION 1) National strategic directions relevant to the IPed Program 2) Transitioning into the PMIS 3) Reviewing data on fund utilization and its implications for program management WORKSHOP: 1. Examining trends and highlights of Summit and Congress outputs; relating these to DepEd processes	Program outputs and activities aligned with national directions Agreements with regards schedules and deadlines in working with the PMIS Agreements relative to fund utilization and monitoring Identification of trends in summit and congress outputs Mapping of outputs in relation to DepEd processes Identified potential major elements for a national roadmap

DAY	MAIN ACTIVITIES	EXPECTED OUTPUT
	2. Generating Key Elements of a National IPed Roadmap 3. Developing regional roadmaps	Guide in developing a regional roadmap
DAY 3	PLENARY SESSION Review of Year-end progress monitoring process and tools Policy updates	Agreements with regards the regional year-end program implementation review Enhanced tools Agreements with regards policy updates
DAY 4 AM	Departure of Participants	

LIST OF PARTICIPANTS

**Orientation of Regional Teams on their Regional Year-end Program
Implementation Review on the IPEd Program**

December 10-12, 2018/Leyte

- **Regional Offices**
 - All Regional IPEd Focal Persons shall participate in the sessions
- **Division Offices**
 - Identified Division IPEd Focal Persons/division DepEd personnel shall participate in the sessions

Region	Office	Core Team
CAR	Regional Office	Carmel Meris
	Division of Baguio City	Jacqueline Lampac
	Division of Tabuk City	Emily Langkit
	Division of Kalinga	Silverio Tawatao
REGION I	Regional Office	Rica Perez
	Division of La Union	Mario Paneda
	Division of Pangasinan II	Jerome Paras
	Division of Pangasinan I	Cielito Fe Angeles
REGION II	Regional Office	James Pamittan
	Division of Tuguegarao	Chelo Tangan
	Division of Isabel	Edmundo Cammagay Jr.
	Division of Quirino	Rodoleo Espiritu
REGION III	Regional Office	Arnold Montemayor
	Division of Aurora	Charlaw Quiben
	Division of Tarlac Province	Delfin Sibal
	Division of Pampanga	Ruel Bondoc
REGION IV-A	Regional Office	Alona Encinares
	Division of Antipolo	Gloria Benedicto
	Division of Lucena City	Pablito Alay
	Division of Quezon	Asuncion Ilao
MIMAROPA REGION	Regional Office	Eligio Jacob
	Division of Romblon	Jordan Solatorio
	Division of Oriental Mindoro	Clemente Politico
	Division of Palawan	Jesus Pagliawan
REGION V	Regional Office	Francisco Bulalacao
	Division of Camarines Sur	Pedro Pelonio
	Division of Albay	Myrna Lynne Bueno
	Division of Iriga City	Alex Botor
REGION VI	Regional Office	Elena Gonzaga
	Division of Capiz	Angel Payo
	Division of Kabankalan	Mary Joan Dayon
	Division of Aklan	Daniel Prado
REGION VII	Regional Office	Marilyn Miranda
	Division of Bohol	Jupiter Maboloc
REGION VIII	Regional Office	Rosemarie Guino
	Division of Leyte	Roque Vallejos
REGION IX	Regional Office	Sonia Gonzales
	Division of Dapitan City	Vicente Jose Suarez II
	Division of Zamboanga del Sur	Florencio Caballero

Region	Office	Core Team
REGION X	Regional Office/ Oroquieta City	Maria Joy Agot
	Division of Valencia City	Ferdinand Saguinhon
	Division of Misamis Oriental	Marcel Tagalogon
REGION XI	Regional Office	Manuel Vallejo
	Division of Mati City	Rizza Padilla
	Division of Davao City	Alma Tac-on
	Division of Compostela Valley	Hilda Opeña
REGION XII	Regional Office	Johnny Sumugat
	Division of Sarangani	Melchor Maguan
	Division of Sultan Kudarat	Benjie Unday
	Division of South Cotabato	Riza Ming
REGION XIII	Regional Office	Elizabeth Ysulan
	Division of Agusan del Norte	Junaline Mores
	Division of Cabadbaran City	Dores Claro
	Division of Bayugan City	Noel Monton
ARMM	Regional Office	Kartini Tahir

ATTACHMENT 3**LIST OF DOCUMENTS AND DATA NEEDED****Orientation of Regional Teams on their Regional Year-end Program
Implementation Review on the IPEd Program**

December 10-12, 2018/Leyte

DOCUMENTS/DATA NEEDED FOR DISCUSSION	
Division	Region
Available data gathered on typology of schools (this was the agreed assignment in the past months)	Regional WFP and copies of division WFP
Division WFP	Regional data of 2017 given to the regional focal persons during the 2018 mid-year PIR
Division map of location of IP communities (this is the map worked on in the past months)	Data submitted by the whole region during the 2018 mid-year conference
	Updated data on which divisions conducted their SGOD training within the period of August to December 2018
DATA FOR SUBMISSION	
Region	
Consolidated regional data on monthly estimated expenses for October and November (all divisions and regions)	
Data on new focal persons in the divisions and region from January 2018 to the December 2018	