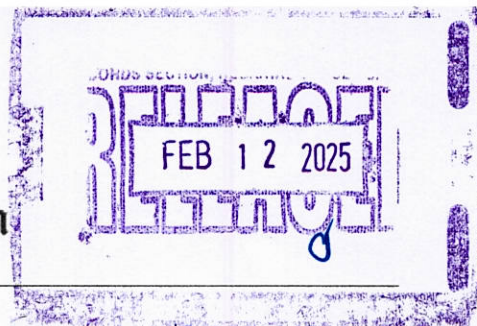




Republic of the Philippines
Department of Education
CARAGA REGION



FEB 12 2025

REGIONAL MEMORANDUM
HRDD-2025 0157

To: Schools Division Superintendents) Division of Agusan del Norte
) Division of Agusan del Sur
) Division of Butuan City
) Division of Siargao Islands
) Division of Surigao City
) Division of Surigao del Sur

All Others Concerned

MEETING OF SESSION GUIDE WRITERS AND FACILITATORS FOR THE SCHOOL
HEADS INDUCTION PROGRAM (SHIP)

1. In accordance with DepEd Order No. 011, s. 2019, titled *Implementation of the National Educators Academy of the Philippines (NEAP) Transformation*, NEAP is mandated to provide high-quality professional development (PD) programs for school leaders, in-service teachers, and other teaching-related personnel. To support this initiative, the DepEd Caraga Regional Office, through the Human Resource Development Division (HRDD), will conduct the School Heads Induction Program for Calendar Year 2025.

2. In this regard, an online meeting will be held on Thursday, February 13, 2025, at 1:00 pm via Microsoft Teams. The meeting link will be shared at a later time. The objectives of the meeting are:

- a. Discuss the main features of School Heads Induction Program.
- b. Assign the topics to the session guide writers and facilitators.

3. The participants are as follows:

No.	Name	Division
1	Rexan O. Bolotaolo	Agusan del Norte
2	Marcelina C. Ranin	Agusan del Norte
3.	Rebecca T. Montante	Agusan del Norte
3	Rowena O. Angwas	Agusan del Sur
4	Jine L. Havana	Agusan del Sur
5	Joseph Joy G. Havana	Agusan del Sur
6	Jean B. Ramirez	Butuan City
7	Aldin A. Hermocilla	Butuan City
8	Gewaresel T. Carlos	Butuan City
9	Rowena C. Calumpang	Butuan City
10	Fernando A. Dones	Siargao Islands
11	Maria Ruth R. Edradan	Surigao City



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12	Fluellen L. Cos	Surigao del Sur
13	Carlos Tian Chow Correos	Surigao del Sur
14	Jimuel A. Diva	Regional Office
15	Alejandro P. Macadatar	Regional Office
16	Analou O. Hermocilla	Regional Office

4. In compliance to the provision of Regional Order No. 16, s. 2019, otherwise known as the DepEd Caraga Equal Opportunity Principle (EOP) Policy, all expected participants are selected regardless of sex, gender, age, civil status, physical attributes, religion, belief, creed, race, family background, political affiliation, socio-economic status or any other legally protected characteristics.

5. For immediate dissemination.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: DepEd Order No. 011, s. 2019

To be indicated in the Perpetual Index under the following subjects:

MEETING PROGRAM TRAINING

HRDD/aoh
02/04/2025