



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **0118**, s. 2025

To: Schools Division Superintendents
Division TA Focal Person
All Others Concerned

FIRST QUARTER REGIONAL TECHNICAL ASSISTANCE PLAN (RTAP) CY 2025

1. This Office, through the Field Technical Assistance Division (FTAD), hereby informs the field of the First Quarter Regional Technical Assistance Plan (RTAP) for Calendar Year 2025 based on the submitted TA Needs and Priorities from the Schools Division Offices (SDOs) and serves as the basis for the provision of technical assistance by the Regional Field Technical Assistance Teams (RFTATs).
2. The objective of this plan is to provide technical assistance to each Schools Division Offices aligned with its specific technical assistance needs and priorities.
3. All concerned personnel of the Functional Divisions will be deployed to the SDOs to provide technical assistance according to the approved schedule of the TA providers.
4. Attached is the approved Regional Technical Assistance Plan RTAP for Quarter 1 of Calendar Year 2025.
5. Travelling, board and lodging and other incidental expenses incurred by the regional personnel during the conduct of the activity shall be charged against the Regional Funds subject to government accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is desired.

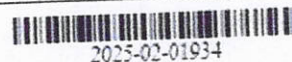
MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

FTAD/lala
02/03/2025



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



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TA Form 2

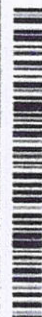
FIRST QUARTER REGIONAL TECHNICAL ASSISTANCE PLAN

Quarter: **FIRST QUARTER**

Calendar Year: **2025**

SDO	Areas of Concern	TA Needs and Priorities	Proposed / Type of TA Intervention	Time Frame			Functional Divisions / RFTATs
				Jan	Feb	Mar	
Cabadbaran City	DFTAT	Capacity-Building for DFTAT Members for the provision of technical assistance to schools	Conduct training and workshops to enhance the capacity of DFTAT members in providing effective technical assistance to schools		/		FTAD
	SBM	Challenges in monitoring and evaluating SBM implementation	Provide monitoring tools to effectively track and evaluate SBM progress		/		FTAD
Agusan Del Sur	QMS	Quality Management System finalization	Capability Building	/	/		FTAD
Butuan City	SIP/AIP	Commendable templates (with formulas) for SIP/ AIP from other divisions were presented during Oct seminar of SIP crafting. RO Promised to unify them and share with all divisions.	Information Sharing		/		FTAD

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Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
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	QMS	Quality Management System is not yet finalized	Capacity Building	/	FTAD
Bayugan City	Capacity Building and Professional Development	Providing training and support to division level administrators and school leaders to enhance leadership skills, improve school management practices and implement educational reforms	Capacity Building	/	HRDD For second Quarter by the Central Office
Siargao	CID-Instructional Support	Conduct of classroom observation / Instructional Supervision with the integration of IDF Aligned to MATATAG Curriculum	Capacity Building	/	HRDD
	CID-Instructional Support	Induction Program for Beginning PSDS	Capacity Building	/	HRDD
Butuan City	Capacity Building and Professional Development	PD Programs, Performance Management, Scholarships, CPD & NEAP Program Application, IPBT, NQESH, etc.	Capacity Building	/	HRDD
Bislig City	Asset Management: Plant and Equipment (PPE)	Information Sharing on the process and procedures in Asset	Information Sharing on the process and procedures in Asset	/	ASD - DepEd

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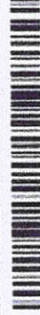
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	One-time cleansing	Management: PPE One-time cleansing	Management: PPE One-time cleansing			Central Office
Siargao	Youth for Development YFD	Orientation on Learner Government, Career Guidance, Allyship and Leadership Development PAPs and Campaigns	Capability Building	/		ESSD
	Youth for Development YFD	Capability Building on Child's Rights and Protection	Capability Building	/		ESSD
Bislig City	DepEd Partnerships Database System (DPDS)	Re-Oriented on DepEd Partnerships Database System (DPDS)	Re-Oriented for the newly assigned Focal Persons on DPDS	/		ESSD
	Sports Program: Development for Regional Meet Preparation	Sharing of the Regional Office (RO) Annual calendar	Timely dissemination of RO's sports activities timetable to ensure alignment with Division Sports Office (SDO) program implementation	/		ESSD
	Sports Program: Capacity Building for Refresher Course	Training workshops for coaches on effective skills development strategies	Expert-led webinars on hands-on training for coaches to align with RO's standard and expectations	/		ESSD

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	Sports Program: Leadership Development	Support for leadership training programs for Division Sports Officers	RO's framework for building leadership capacity in sports to serve as a guide for SDO initiatives	/		ESSD
	Monitoring and evaluation for Sports training	Tools and templates for monitoring the implementation of sports program	Insights or best practices from the RO for evaluating the effectiveness of sports programs and ensuring continuous improvement	/		ESSD
Surigao City	SGOD	POW preparation for electrical projects	Information Sharing, Capability Building	/		ESSD
Tandag City	CPP	Orientation on the Crafting of Localized Child Protection Policy	Information Sharing	/		ESSD
Butuan City	DRR	Monitoring of DRRM subject in SHS	Information Sharing	/		ESSD
	Gender & Development	Lack of GAD Experts in SDO & Schools; Low GMEF level both in schools and SDO; Poor GAD database	Information Sharing/Capability Building	/		ESSD
	Career Guidance Program	Orientation and Trainings pertinent to Career Guidance Program	Capability Building/Information Sharing	/		ESSD
Surigao City	Budget	Crafting of Division Consolidated Budget Proposal	Information Sharing, Capability Building	/		FINANCE

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Budget	Reconciliation of Accounts payable, reports reconciliation in the URS	Information Sharing, Capability Building	/	FINANCE
Cabadbaran City	System Development	Capability Building	/	ICTU
Siargao	Design an Assessment Database System/Portal to gather MPS and Grades with dashboard	Work Management	/	ICTU
Bayugan City	Technical Support for improving data collection, analysis and reporting systems	Information sharing/workshop	/	PPRD
	Assistance in interpreting results from national and international assessments like PISA and local tests. Support in identifying areas of weakness and planning corrective actions	Information sharing/workshop	/	PPRD
Bayugan City	Technical Support for improving data collection, analysis and reporting systems	Information sharing/workshop	/	PPRD

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		Assistance in interpreting results from national and international assessments like PISA and local tests. Support in identifying areas of weakness and planning corrective actions	Information sharing/workshop	/	PPRD
Surigao City	Monitoring and evaluation of PAP's Implemented	Accomplishing accurately the provided template for the quarterly PIRPA submission	Information Sharing	/	QAD
Butuan City	BEMEF	Basic Education Monitoring and Evaluation Framework (BEMEF)	Information Sharing/Workshops	/	QAD

Prepared by:

LOU ANN L. ACOSTA

Technical Assistance Focal Person

Recommending Approval:

ALEJANDRO P. MACADATAR

FTAD Chief

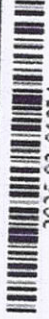
Approved:

MARIA INES O. ASUNCION

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