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Republic of the Philippines
Department of Education
Caraga Region XIII
J.P. Rosales Avenue, Butuan City



November 27, 2018

REGIONAL MEMORANDUM

No. 679, s. 2018

SUBMISSION OF 3rd QUARTER DIVISION MONITORING, EVALUATION, AND ADJUSTMENTS (MEA) REPORT

To: Schools Division Superintendent
Assistant Schools Division Superintendent
Chiefs, Functional Divisions
SEPS/EPS II, M & E Section
This Region

1. The Quality Assurance Division (QAD) successfully conducted the 3rd Quarter Division/School Monitoring, Evaluation, and Adjustments (MEA) last November 6, 13, and 16, 2018. The 12 SDOs presented their targets vis-à-vis physical outputs of their respective KRAs in the DMEA as well as SMEA KPIs on Access, Quality, and Governance.
2. To ensure accurate and efficient consolidation of the 3rd Quarter DMEA and SMEA Report, the SDOs through M & E Section shall submit their respective 3rd Quarter DMEA and SMEA consolidated report. The 3rd Quarter DMEA and SMEA excel in format shall be submitted both in softcopies to RO QAD on or before **December 5, 2018** for RO-QAD Consolidation of DMEA Reports. The softcopy of the reports shall be emailed to gadcaraga18@gmail.com or edmund.mendoza@deped.gov.ph.
3. In Regional Memorandum No. 220, s. 2018, the 4th Quarter DMEA/SMEA Report presentation to RO is set on January 22-24, 2019. The 12 SDOs are no longer required to present their DMEA/SMEA in the Regional Office on the said date. It is expected that the 12 SDOs shall conduct their 4th Quarter DMEA in the month of December. The consolidated DMEA Report of their target vis-à-vis physical accomplishments from 1st to 4th Quarter shall be presented and reflected in the DMEA Report. Hardcopy and softcopy of the said report shall be forwarded to RO QAD before the year ends in the month of December.
4. Immediate and wide dissemination of this memorandum to all concerned is highly desired.


FRANCIS CESAR V. BRINGAS, CESO V
OIC - Regional Director 

To be indicated in the Perpetual Index under the following subjects:
PROGRAMS MONITORING EVALUATION