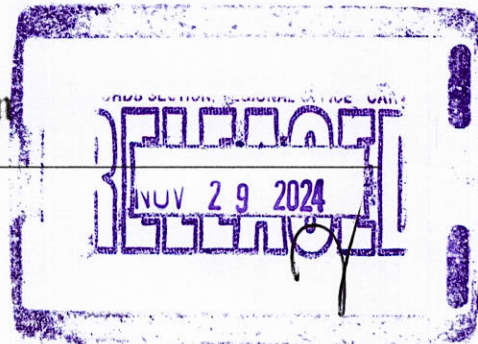




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
No. **1331**, s. 2024

To: Schools Division Superintendents
All Others Concerned

**CORRIGENDUM TO THE CONDUCT OF OPTIMIZING DCP DELIVERY AND
DISPOSAL THROUGH JOINT COORDINATION MEETING
WITH IT AND SUPPLY OFFICERS**

1. With reference to RM #1295, s. 2024, this is to update the last provision on the 3rd day, December 06, 2024, to AM snack instead of dinner.
2. All other items stipulated under RM #1925, s. 2024, are still in effect.
3. Immediate dissemination of this memorandum is desired.

MARIA INES C. ASUNCION
Regional Director

Encl/s.: RM #1295, s. 2024
Reference/s: NONE
To be indicated in the Perpetual Index
under the following subjects:

COMPUTER EDUCATION

DCP GUIDELINES

ICT UNIT

ORD/mma
11/28/2024



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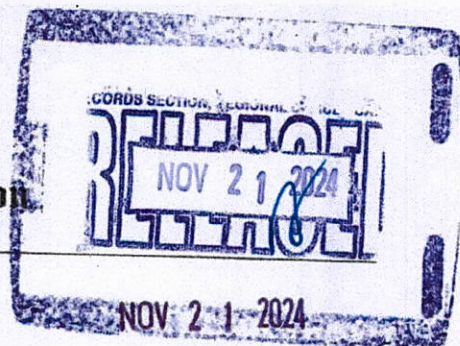
2024-11-19986

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Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM

No. **1295**, s. 2024

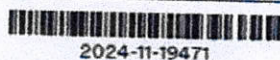
To: Schools Division Superintendents
This Region

OPTIMIZING DCP DELIVERY AND DISPOSAL THROUGH JOINT COLLABORATION
OF IT AND SUPPLY OFFICERS

1. The DepEd Caraga Regional Office, in collaboration with the Information and Communications Technology Unit (ICTU) and Asset Management Unit (AMU), will conduct an activity titled **"Optimizing DCP Delivery And Disposal Through Joint Collaboration of IT and Supply Officers"** on December 4-6, 2024, at Almont Beach Resort, Brgy. Lipata, Surigao City.
2. This activity aims to enhance the efficiency and effectiveness of the DepEd Computerization Program (DCP) processes, particularly in the delivery and Disposal of packages. Specifically, the activity seeks to:
 - assess the current DCP delivery and disposal procedures to identify inefficiencies and areas of improvement,
 - develop strategies to streamline DCP delivery and disposal processes to ensure timely and effective management of DCP packages,
 - strengthen the collaboration to bridge the gap between technical and logistical perspectives, and
 - review and update practices to maintain compliance and improve accountability in managing ICT assets.
3. Participants include Regional ICT and AMU personnel, as well as Division Supply Officers and IT Officers.
4. Board and lodging, meals and snacks shall be charged against DCP Fund downloaded to SDO-Surigao City as the host division. Travel expenses and per diem shall be charged to DCP funds, subject to standard accounting and auditing rules and regulations.



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5. The first meal will be breakfast on December 4, 2024, while the last will be dinner on December 6, 2024.
6. Immediate dissemination of this memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl: None
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

COMPUTER EDUCATION

DCP IMPLEMENTATION

JOINT MEETING

ORD/mma
11/21/2024



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