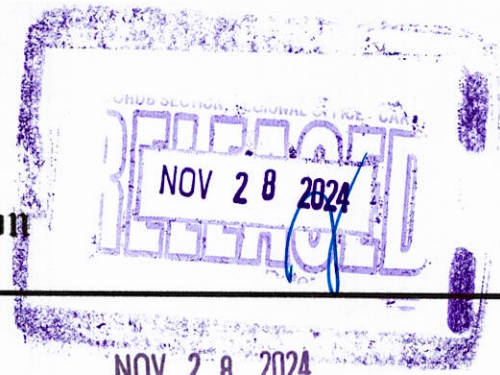




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
ASD – 2024 – 1326

To: Schools Division Superintendent) Division of Butuan City
All Others Concerned

**OCULAR INSPECTION AND VALIDATION OF DELIVERY OF SCHOOL
FURNITURE IN IDENTIFIED SCHOOLS IN BUTUAN CITY DIVISION**

1. In reference to the communication from the Commission on Audit Regional Office No. XIII dated November 21, 2024, please be informed of the ocular inspection and validation activity for the delivered school furniture under CY 2023 BEFF School Furniture Program (Lot1) with a contract amount of P43,949,472.00. This activity covers the identified Elementary, Junior High, and Senior High Schools in Butuan City Division on November 27-29, 2024, and December 3-5, 2024. This shall be participated in by the Commission on Audit representatives, the Regional Inspection Team, and representatives from the Asset Management Unit.
2. The travel expenses, accommodation, and per diem of the Regional personnel who will conduct the activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
3. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION

Director III
Officer-In-Charge
Office of the Regional Director

Encl: None

Reference: Letter from Commission on Audit Regional Office No. XIII (November 21, 2024)

To be indicated in the Perpetual Index
under the following subjects:

AUDIT PROCUREMENT SCHOOLS

ASD/zfb
11/26/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



2024-11-19759

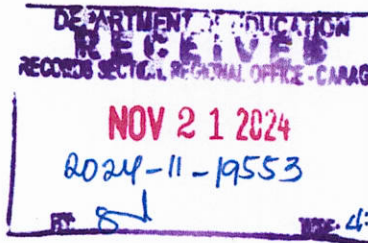
Doc. Ref. Code	RO-ASD-F164	Rev	00
Effectivity	08.09.24	Page	1 of 1



Certificate No.: PHP QN
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REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
REGIONAL OFFICE NO. XIII
Butuan City



NGAS Cluster 5 – Education and Employment

November 21, 2024

MARIA INES C. ASUNCION, CESO IV
Regional Director
Department of Education
Regional Office No. XIII
Butuan City

Madam:

In connection with our letter dated November 14, 2024, re: the deliveries and procurement of **Supply and Door-to-Door Delivery of School Furniture for Elementary, Junior, and Senior High Schools under CY 2023 BEFF School Furniture Program (Lot 1) with a contract amount of Php43,949,472.00.**

The Audit Team is scheduled to conduct an ocular inspection to verify the existence and completeness of the school furniture deliveries to the selected school under the Butuan City School Division, from November 26-28 and December 3-5, 2024. In this regard, we kindly request the assistance and presence of a representative from the Inspection Committee or Asset Management Unit during the inspection.

We look forward to your favorable response on this matter. Thank you.

Very truly yours,


JONIFEL JANET T. SAN JUAN
Audit Team Leader