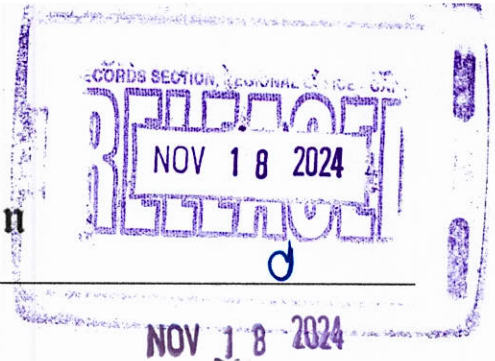




Republic of the Philippines  
**Department of Education**  
CARAGA REGION



REGIONAL MEMORANDUM  
No. **1258**, s. 2024

To: Schools Division Superintendents  
All Others Concerned

**CONDUCT OF YEAR-END IMPLEMENTATION REVIEW FOR THE SCHOOL  
MENTAL HEALTH AND OTHER RELATED HEALTH PROGRAMS**

1. In reference to the Office of the Undersecretary for Operations (OUOPS) Memorandum No. 2024-09-09466, the Bureau of Learner Support Services – School Health Division (BLSS-SHD) will conduct the *Year-End Implementation Review of the School Mental Health Program (SMHP) and other related Health Programs* on November 25-29, 2024, at DepEd Ecotech Center, Cebu City.

2. Participants in this activity are the Regional and Division health program coordinators as follows:

| Division / Office | Name                     | Position / Designation |
|-------------------|--------------------------|------------------------|
| Regional Office   | Jumer C. Carlon, MD      | Medical Officer IV     |
|                   | Anna Liza A. Lerio, DMD  | Dentist III            |
| Agusan del Norte  | Rosanna G. Duran, RN     | Nurse II               |
| Agusan del Sur    | Susan M. Marañon, MD     | Medical Officer III    |
|                   | Maria Lyn D. Mosende, RN | Nurse II               |
|                   | Jocelyn Mencias, RN      | Nurse II               |
| Dinagat           | Rex E. Rojas, RN         | Nurse II               |
| Tandag City       | Dan Rusty Laurente, DMD  | Dentist II             |

3. Travel expenses of participants shall be charged to the downloaded funds subject to the standard accounting and auditing rules and regulations. Expenses incurred in excess of the downloaded funds shall be charged to SMHP / MDNS / ARH program support funds or local funds.

4. Attached is a copy of the aforementioned Memorandum for your reference.

5. For your information and dissemination.

**MARIA INES C. ASUNCION**  
Director III  
Officer-In-Charge  
Office of the Regional Director



2024-11-19110

|                |             |      |        |
|----------------|-------------|------|--------|
| Doc. Ref. Code | RO-ASD-F107 | Rev  | 00     |
| Effectivity    | 02.01.23    | Page | 1 of 2 |

Encl.: None

Reference: OUOPS Memo No. 2024-09-09466

To be indicated in the Perpetual Index  
under the following subjects:

PROGRAMS

REVIEW

ESSD/jcc  
11/18/2024





Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**

**OM-OUOPS-2024-09-09466**

TO : **REGIONAL DIRECTORS AND BARMM EDUCATION MINISTER  
SCHOOLS DIVISION SUPERINTENDENTS CONCERNED**

FROM : **ATTY. REVSEE A. ESCOBEDO** *Revsee A. Escobedo*  
*Undersecretary for Operations*

SUBJECT : **CONDUCT OF YEAR-END IMPLEMENTATION REVIEW FOR  
THE SCHOOL MENTAL HEALTH AND OTHER RELATED  
HEALTH PROGRAMS**

DATE : November 08, 2024

The Department of Education (DepEd), through its mandate under Republic Act 11036 or the *Mental Health Act*, is implementing the School Mental Health Program (SMHP) to strengthen the mental health and well-being of learners. The SMHP, coordinated by the Bureau of Learner Support Services School Health Division (BLSS-SHD), involves the implementation and facilitation of various mental health promotion projects and activities including mental health and psychosocial support (MHPSS) services.

Accordingly, the BLSS-SHD acknowledges the significance of enabling systems such as timely monitoring and evaluation (M&E) of projects and activities that strengthen and ensure sustainability of the SMHP.

In line with this, the BLSS-SHD shall **conduct the year-end implementation review of the SMHP and other related health programs from November 25 to 29, 2024, at DepEd Ecotech Center, Cebu City**. The objectives of the activity are as follows:

- Present and review Physical and Financial Accomplishments for 2023-2024 across Governance Levels;
- Present and identify existing practices, gaps and challenges, and best practices of field offices;
- Discuss Plans for FY 2025 Projects and Activities; and
- Review Draft Policy on OK sa DepEd – Healthy Learning Institutions

For further details regarding the indicative Program of Activities, refer to **Annex A**.

With this, **coordinators of school health programs from Regional Offices (ROs) and Schools Division Offices (SDOs) are invited to attend the workshop**. Target participants are coordinators in charge of monitoring the implementation of School Health Programs. All coordinators from the ROs are invited. ROs are expected to identify and coordinate with their SDOs for their selected SDO participants. All

participants are expected to complete the Pre-registration Form through this link: <https://tinyurl.com/SHDYearEndPIR24> on/or before November 18 2024.

For a complete list of the RO and SDO participant slots per region, refer to **Annex B**.

In preparation for the participation in the activity, participants are expected to complete their monitoring and evaluation reports in line with Memorandum Number DM-OUOPS-2024-09-06281 titled *Submission of Reports for the Implementation of Related School Health Programs, Projects and Activities for FY 2024* (enclosed). More details and information about the activity's conduct shall be provided through subsequent advisories from the BLSS-Office of the Director, as needed.

Travel expenses shall be charged to the funds downloaded by BLSS-SHD to the ROs for this activity (for DepEd regional field participants) or to the office local funds (for the BARMM participants), subject to the usual accounting and auditing rules and regulations. ROs are requested to augment for travel expenses as needed. On the other hand, kindly take note of the schedule for meals and accommodation below.

| Meals     | Nov. 25<br>Day 1 | Nov. 26<br>Day 2 | Nov. 27<br>Day 3 | Nov. 28<br>Day 4 | Nov. 29<br>Day 5 |
|-----------|------------------|------------------|------------------|------------------|------------------|
| Breakfast |                  | ✓                | ✓                | ✓                | ✓                |
| AM Snack  |                  | ✓                | ✓                | ✓                | ✓                |
| Lunch     | ✓                | ✓                | ✓                | ✓                |                  |
| PM Snack  | ✓                | ✓                | ✓                | ✓                |                  |
| Dinner    | ✓                | ✓                | ✓                | ✓                |                  |

Offices concerned are requested to grant compensatory time-off (CTO) to participating personnel, **as applicable**, computed against the actual days that they participate in the activity, in accordance with existing Civil Service Commission rules and regulations. Grant of CTO may be applicable to situations such as when personnel need to travel a day before the opening (Sunday) or a day after the closing (Saturday) due to the availability of flights, or when a day or some days within the duration of the activity fall/s under (a) [local] holiday(s).

For any queries or clarifications, please contact Dr. **Lilibeth M. Gonzales**, *Senior Health Program Officer*, or **Ms. Amina Aisa Boncales**, *Technical Assistant II*, through email at [blss.shd@deped.gov.ph](mailto:blss.shd@deped.gov.ph).

For appropriate action. Thank you.

[BLSS-SHD/AAB]

## Annex A

### INDICATIVE PROGRAM OF ACTIVITIES\* FOR THE CONDUCT OF YEAR-END IMPLEMENTATION REVIEW FOR THE SCHOOL MENTAL HEALTH AND OTHER RELATED HEALTH PROGRAMS

**November 25 – 29, 2024**  
**DepEd Ecotech Center, Cebu City**

| SCHEDULE                                                  | TIME          | ACTIVITY                                                              | IN-CHARGE          |
|-----------------------------------------------------------|---------------|-----------------------------------------------------------------------|--------------------|
| November 25 - Day 1: Travel of Participants and Opening   |               |                                                                       |                    |
| AM                                                        | -             | Travel and Arrival of Participants                                    | PMT                |
| NN                                                        |               | LUNCH BREAK                                                           |                    |
| PM                                                        | 2:30 - 3:00   | Preliminaries                                                         |                    |
|                                                           |               | Opening Remarks                                                       | SHD, MCD/LMG       |
|                                                           |               | Message of Support                                                    | ADG, OASOPS        |
|                                                           | 3:00 - 3:15   | BREAK TIME                                                            |                    |
|                                                           | 3:15 - 4:45   | Agenda & Setting of Expectations                                      | BLSS-SHD           |
|                                                           | 4:45 - 5:00   | End of Day Announcements                                              | PMT                |
| November 26 - DAY 2: FY 2024 Accomplishments & Challenges |               |                                                                       |                    |
| AM                                                        | 8:00 - 8:30   | Preliminaries                                                         | Host, Participants |
|                                                           |               | Message of Guidance                                                   | BLSS-OD, DMSM      |
|                                                           | 8:30 - 9:30   | Presentation of SHD FY 2024 Status and Accomplishments                | SHD, MCD/LMG       |
|                                                           | 9:30 - 10:00  | Open Forum                                                            | Host, SHD          |
|                                                           | 10:00 - 10:15 | BREAK TIME                                                            |                    |
|                                                           | 10:15 - 12:00 | Field Office Presentations of FY 2024 Accomplishments                 | Host, Participants |
| NN                                                        |               | LUNCH BREAK                                                           |                    |
| PM                                                        | 1:00 - 3:00   | Continuation of FO Presentations of FY 2024 Accomplishments           | Host, Participants |
|                                                           | 3:00 - 3:15   | BREAK TIME                                                            |                    |
|                                                           | 3:15 - 4:30   | Discussion and Activity on Implementation Challenges & Best Practices | Host, Participants |
|                                                           | 4:30 - 5:00   | End of Day Announcements                                              | PMT                |
| November 27 - DAY 3: FY 2025 Ways Forward and Planning    |               |                                                                       |                    |
| AM                                                        | 8:00 - 8:30   | Preliminaries                                                         | Host, Participants |
|                                                           | 8:30 - 9:30   | Presentation of SHD FY 2025 Ways Forward                              | SHD, MCD/LMG       |
|                                                           | 9:30 - 10:00  | Presentation of Draft Integrated ToC and Indicators                   | SHD, AAB           |
|                                                           | 10:00 - 10:15 | BREAK TIME                                                            |                    |
|                                                           | 10:15 - 12:00 | Orientation and Activity on FY 2025 Actions Planning for FOs          | Host, SHD          |
| NN                                                        |               | LUNCH BREAK                                                           |                    |
| PM                                                        | 1:00 - 2:00   | Continuation of Activity on FY 2025 Action Planning for FOs           | Host, SHD          |
|                                                           | 2:00 - 4:30   | Presentation of Draft Action Plans                                    | Host, Participants |
|                                                           | 3:00 - 3:15   | BREAK TIME                                                            |                    |

|                                                |               |                                                                                        |                    |
|------------------------------------------------|---------------|----------------------------------------------------------------------------------------|--------------------|
|                                                | 4:30 - 5:00   | End of Day Announcements                                                               | PMT                |
| November 28 - Day 4: OKD-HLI Policy Validation |               |                                                                                        |                    |
| AM                                             | 8:00 - 8:30   | Preliminaries                                                                          | Host, Participants |
|                                                | 8:30 - 9:30   | Presentation/Overview of the Draft Policy on OKD-HLI Framework Operationalization      | SHD, GEA           |
|                                                | 9:30 - 12:00  | Review and open discussion re the Draft Policy on OKD-HLI Framework Operationalization | SHD, GEA, PMT      |
|                                                | 10:00 - 10:15 | BREAK TIME                                                                             |                    |
| NN                                             | LUNCH BREAK   |                                                                                        |                    |
| PM                                             | 1:00 - 4:30   | Review of OKD-HLI Framework Operationalization Implementation Plans and Indicators     | SHD, GEA, PMT      |
|                                                | 3:00 - 3:15   | BREAK TIME                                                                             |                    |
|                                                | 4:30 - 5:00   | End of Day Announcements                                                               | PMT                |
| November 29 - Day 5: Closing and Ways Forward  |               |                                                                                        |                    |
| AM                                             | 9:00 - 9:15   | Preliminaries                                                                          | Host, Participants |
|                                                | 9:15 - 10:15  | Summary and Conclusion of Activity                                                     | BLSS-SHD           |
|                                                | 10:15 - 10:45 | Ways Forward                                                                           | BLSS-SHD           |
|                                                | 10:45 - 11:00 | Closing Remarks                                                                        | MCD, BLSS-SHD      |
|                                                | 11:00 - 11:30 | Recognitions and Certificates                                                          | Host, Participants |
|                                                | 11:30 onwards | Departure                                                                              |                    |

*\*Subject to change without prior notice*

**ANNEX B.****SLOTS FOR FIELD OFFICE PARTICIPANTS**

| REGION / OFFICE | DESIGNATIONS OF TARGET PARTICIPANTS                                                                                                               | NO. OF SLOTS |
|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| Region I        | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 10           |
| Region II       | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 7            |
| Region III      | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 13           |
| Region IV-A     | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 15           |
| Region IV-B     | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 5            |
| Region V        | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 10           |
| Region VI       | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 13           |
| Region VII      | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 14           |
| Region VIII     | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 10           |
| Region IX       | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 6            |
| Region X        | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 11           |
| Region XI       | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 8            |
| Region XII      | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 6            |
| CAR             | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 6            |
| CARAGA          | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 9            |
| NCR             | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 12           |
| BARMM           | Mental Health, Adolescent Reproductive Health, National Drug Education Program, and Medical, Dental, Nursing, and Nutrition Services Coordinators | 8            |