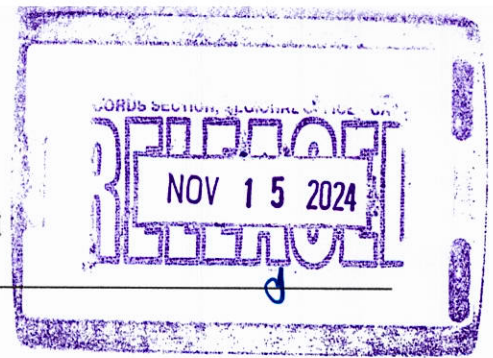




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – **1253**

To: Schools Division Superintendent) Division of Agusan del Sur
All Others Concerned) Division of Cabadbaran City

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
LEARNER SUPPORT PROGRAMS**

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover travel expenses of participants during the *National Student's Day 2024* under OSEC-13-24-2599, dated April 9, 2024.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENT
PROGRAMS**

FIN/nap
11/08/2024



Republic of the Philippines
Department of Education
CARAGA REGION

November 8, 2024

MARIA INES C. ASUNCION, CESO IV

Director III
Department of Education-Caraga
JP Rosales Avenue
Butuan City

Madam:

Healthy greetings!

We would like to request for your approval to download funds to identified SDOs, to cover the traveling and incidental expenses of the Division Project Development Officers (PDOs) who will serve as chaperones of the National Students' Day 2024 learner-participants/ NSD2024-NTWG.

The breakdown of funds to be downloaded are as follows:

SDO	Name of Concerned Personnel	Fund Allocation	Purpose
Agusan del Sur	Rovers Espanol	22,000.00	NSD2024, Ilocos Norte
Cabadbaran City	Ma. Mitchie Malazarte	20,000.00	NSD 2024, Ilocos Norte

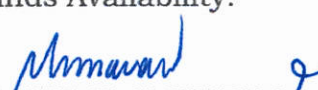
The funds to be downloaded shall be charged against Youth Formation Program Support Fund – LSP Current Funds (FY2024) OSEC No. 13-24-2599.

Thank you.

Very truly yours,


ADRIENE MAE J. CASTAÑOS, Ph.D.
Regional Youth Formation Coordinator

Funds Availability:


ELAINE N. NAVARRO
SAO/OIC-Chief, Finance Division
LSP 08569.24-2599
ESSD/ajc
11/08/2024

Approved by:


MARIA INES C. ASUNCION, CESO IV
Director III