



Tracking Number: 2018-11-15727

November 16, 2018

REGIONAL MEMORANDUM

No. 660, s. 2018



15727

**PARTICIPANTS TO THE CAPACITY BUILDING AND
ASSESSMENT OF LEARNING FACILITATORS**

To: **SCHOOLS DIVISION SUPERINTENDENTS**

This Region

1. The field is hereby informed of the **Capacity Building and Assessment of Learning Facilitators** on November 20-23, 2018 at Balanghai Hotel and Convention Center, Butuan City.

2. Participants to this activity are as follows:

AGUSAN DEL NORTE

1. Joy Ann J. Rode
2. Geneveve S. Apatan
3. Lilibeth S. Apat
4. Arlyn V. Aguilor
5. Marcelina C. Rañin
6. Edison G. Lafuente
7. Jeho Rañin

AGUSAN DEL SUR

1. Venus D. Bajao
2. Maribel J. Taburno
3. Jine L. Havana
4. Jura S. Goloran
5. Maria Teresa E. Betaisar
6. Erwin G. Juntilla
7. Leila P. Canoy
8. Lovella Adlawan
9. Annie R. Silabay
10. Jurgene Dicdican
11. Yvonne B. Rivas
12. Araceli Hapon

BAYUGAN CITY

1. Fe H. Lopez
2. Lucille H. Madelo
3. Gerard M. Lopez
4. Mansio C. de la Mente

BISLIG CITY

1. Joemico M. Nuñez
2. Mary Luz B. Advincula-Niere
3. Jessa G. Dello
4. Dodelle D. Gomez

BUTUAN CITY

1. Anna Luz Saguirrel
2. Marina Sanguenza
3. Elsie Joy Leal
4. Rhodelaine Faustino
5. Amalia Ringor

CABADBARAN CITY

1. Junnel E. Magaway
2. Maribeth C. Cabradilla
3. Joel L. Pelenio
4. Marion Jickey C. Perang

DINAGAT ISLANDS

1. Lualhati B. Gupana
2. Jean Caluyong
3. Euzel Patronina C. Espinosa
4. Elias Durero
5. Ma. Lilith Maribao
6. Evangeline Labodora
7. Fortunato Polinar



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SURIGAO DEL NORTE

1. Vilma V. Palen*
2. Ruel T. Diaz
3. Normalia S. Linsa
4. Leodrita U. Jerusalem
5. Dante M. Orozco

TANDAG CITY

1. Ma. Reina S. Acevedo
2. Febe Romero
3. Maria Teresa Ajos
4. Rowena T. Balan

SURIGAO DEL SUR

1. Jonathan L. Ambel
2. Christopher Alain D. Urquia
3. Minerba Dapar
4. Romlyn P. Matildo

3. Attached hereto is the Regional Memorandum No. 513, s. 2018 re: Capacity Building and Assessment of Learning Facilitators for reference.
4. Immediate dissemination of this Memorandum to all concerned is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director

hrdd/05/zif
11/16//2018



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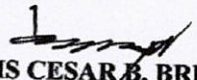
September 14, 2018

REGIONAL MEMORANDUMNo. 513, s. 2018**CAPACITY BUILDING AND ASSESSMENT OF LEARNING FACILITATORS**

To: **SCHOOLS DIVISION SUPERINTENDENTS**
 This Region

1. The Human Resource Development Division is announcing the conduct of the **Capacity Building and Assessment of Learning Facilitators** on November 20-23, 2018 at Balanghai Hotel and Convention Center, Butuan City. This activity shall also serve as screening of facilitators who will be tapped to deliver training programs at various levels and assist the National Educators Academy of the Philippines (NEAP) in developing training programs for DepEd personnel.
2. The objectives of this 4-day activity are as follows:
 General Objective:
 At the end of this 4-day activity, the participants should be able to demonstrate skills and competence in facilitating adult learning.
 Enabling Objectives:
 - a. Determine the principles and concepts in facilitating adult learning and session guide writing;
 - b. Display acceptance and commitment as regional facilitator;
 - c. Translate the principles and concepts in facilitating adult learning into actual practice.
3. The participants must have the following qualifications:
 - a. Permanent personnel of the Department of Education;
 - b. Physically fit and preferably 55 years old and below;
 - c. Must be at least with Salary Grade 16;
 - d. Must have served and/or trained as trainers/facilitators in the Division;
 - e. Must have demonstrated excellent facilitation skills;
 - f. Must have a performance rating of at least VS for the last two years; and
 - g. Must be computer literate.
4. Interested participants should submit to the Regional Screening Committee the documents listed below on or before **October 19, 2018**.
 - a. Application Form (Annex 1)
 - b. Character Reference (Annex 2)

- c. Medical certificate from accredited government physician/hospital indicating physical fitness to train and travel
 - d. Performance rating for the past two years
 - e. Letter of recommendation from immediate supervisor (Annex 3)
 - f. Letter of commitment signifying willingness to train anywhere in the country (Annex 4)
 - g. Certificate of no pending criminal and/or administrative case from the Division
 - h. Certificate of participation/completion/attendance to Training of Trainers programs attended
 - i. Certificate of recognition/commendation/merit/etc. given as facilitator, trainer, resource speaker, etc.
5. Provided with the number of slots indicated in Enclosure No. 1, qualified regional applicants in Phase 1: Paper Validation will be informed through a Memorandum and will proceed to the abovementioned activity which is the Phase 2 of the screening process.
6. Activity costs, which cover board and lodging of the participants, management staff & assessors, supplies & materials, and contingency shall be charged against the Regional HRD Funds, while the travel, per diem, and incidental expenses of participants, facilitators, guests, monitors, and PMT members shall be charged against local funds, subject to usual accounting and auditing rules and regulations.
7. For queries and clarifications, all concerned may contact the Region's HRDD through (085) 342-8207 local 103 or call/text Ms. Zenylou Frias through mobile no. 09223133414.
8. Immediate dissemination of this Memorandum to all concerned is highly desired.


FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director

Encl.: As stated
Reference: Unnumbered Memorandum dated May 7, 2015
To be indicated in the PERPETUAL INDEX under the following subjects:
CERTIFICATION EDUCATION TRAINING PROGRAM

hrdd/05/zif
09/14/2018